



You are duly summoned to attend the meeting of Catshill & North Marlbrook Parish Council

Held at: Catshill Village Hall

Date and Time: Thursday, 30th April 2026 7.00 pm

Councillors: B Laniosh (Chairman), K Burgess, K Falconer, T Gillespie, S Cassim, P Masters, S Osman, J Parry, S Webb

Clerk: J Mathews

Parish Council minutes are available for inspection on the council's website or from the clerk

AGENDA

1. Welcome and Acceptance of Apologies

2. Declarations of Interest

2.1 Register of Interests

Councillors are reminded of the need to update their register of interests

2.2 Declarations of any Interests

Any disclosable interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in a criminal offence.

2.3 Dispensation Requests

To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days before a meeting.

3. Public Participation

The meeting may be adjourned for up to 15 minutes for Public Question-time. The time allocated is at the discretion of the Chair. Residents are invited to air any views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes



4. Reports from Outside Bodies

- 4.1 Worcestershire County Councillor
 - 4.2 Bromsgrove District Councillors
 - 4.3 Other Reports
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5. Minutes of the Previous Meeting (26th March 2026)

- 5.1 For Approval and to be signed by the Chairman
 - 5.2 Any Matters Arising and to update on actions from the minutes (see table in minutes)
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6. Update on ongoing Actions from Previous Meetings

- 6.1 Installation of a new VAS sign on Cobnall Road (Cllr Dunkley)
 - 6.2 A further quote to be provided for work on the Dock Garden (Cllr Masters)
 - 6.3 Planning for Annual Parish Meeting - underway
 - 6.4 Replacement of defib pads and batteries – supplies arrived
 - 6.5 Appointment of Internal auditor for year ending 31st March 2026 – documents being gathered
 - 6.6 Accounting software – secured, invoice received, set up underway
 - 6.7 Fireworks insurance – Zurich renewal received for perusal
 - 6.8 Makkro card – awaiting change of address
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7. Finance

- 7.1 Accounts for payment (two Cllrs to authorise via online banking). A list of invoices provided in meeting's papers
 - 7.2 To approve monthly bank reconciliation statement. Provided in the meeting's papers
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8. Working Groups

8.1 Environment & Events

8.1.1 Items for discussion as follows;

- Additional signs for dog waste campaign & new dispensers
- In Bloom – to consider the PC's involvement in future years
- Reallocation of budget for Halloween event to Scarecrow Festival
- Replacement of some Orchard trees & mulch



8.2 Planning

8.2.1 Items for discussion as follows;

- Washingstocks development proposal
- Received - Full Application 26/00300/FULL Change of use from care company office to dog grooming salon and training academy.
485 Birmingham Road, Marlbrook, Worcestershire, B61 0HZ

8.3 Finance, HR and General Purposes

8.3.1 Items for discussion as follows;

- To consider the Litter Picker contract
- Revision of Standing Orders to latest version to reflect working groups process

8.4 Communications

8.4.1 Items for discussion as follows

- New website – design, content and launch date

8.5 Other Reports/ Items

9. Parish Council Garage and storage options – to discuss and agree next steps

10. Chairman's Report

11. Clerk's Report and Correspondence

12. Reports from Parish Councillors

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. This item is not for debate or decision-making but for future Council/community development.

13. Date of Next Meeting

- Annual Parish Meeting Thursday 28th May at 7pm in Catshill Village Hall
 - Annual Meeting of the Parish Council Thursday 28th May at 8pm in Catshill Village Hall
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Signed 23rd April 2026

A handwritten signature in black ink, appearing to read 'J Mathews'.

Jessica Mathews, Clerk to the Council